

31 October 2023

Dear Shareholders

**IncentiaPay Limited – Notice of Meeting**

Notice is hereby given that the Annual General Meeting (the **Meeting**) of IncentiaPay Limited (the **Company** or **IncentiaPay**) will be held as a virtual meeting on Thursday the 30<sup>th</sup> of November 2023 at 3:00pm AEDT.

As permitted by the Corporations Act 2001 (Cth), the Company will not be dispatching physical copies of the Notice of Meeting unless the shareholders have made a valid election to receive documents in hard copy. The Notice of Meeting and accompanying explanatory statement are available to shareholders and can be viewed and downloaded from the web link: [www.incentiapay.com/agm](http://www.incentiapay.com/agm)

The link will also provide you with the Virtual Meeting Online Guide, instructions on how to vote, and instructions on how to ask a question.

Thank you for your continued support and I look forward to welcoming you to the virtual meeting.

Dean Palmer  
Chairman

